

Trinity Lutheran Church Congregation Council Meeting Minutes
January 11th – 7 p.m.

DEVOTIONS – Pastor Fred

I. Call to Order & Devotion by Key Darrow, Council President @ 7 pm

- A. Council Roster: **Present:** Key Darrow, Kevin Seidel, Sharon Matschke, Pastor Fred, John Sienkiewicz, Bev Dominkowitz, Sheri Sauer, Erin DeKorte, Gary Tarantino, Gordon Snyder, Darleen Wawroski, Bruce Kleindienst, Ken Kindberg, Suzanne Capps; **Absent:** Mabel Roy

II. Reports for Approval

- A. Minutes from past December 2020 to be approved- The meeting minutes were approved by Council.
1. Financial Secretary-Giving vs. pledge is 101%. Giving was slightly above pledged.
 2. Treasurer-December income was \$30,688 vs. projected income of \$25,312. The difference in the black was \$5320.89 Expenses were slightly higher than budgeted, \$25,367 vs. \$24,027. This was due to a 30% increase in our house of worship insurance and flower expenses for previous months. For 2020 General Receipts was \$271,328.30, General Disbursements was \$278,989.26 with **deficit of \$7,660.95**. The budgeted deficit was \$13,798. This was achieved by a \$13,500 reduction in expenses. 2020 income was \$7,400 below projected income. Actual income was lower than expected due to reduction in loose offering and no additional pledges as estimated. Motion was passed by council to accept the Treasurer report.
- B. Pastor Report/ Concerns- Covid has forced us to make changes in how we worship remotely vs. in person but participation via U tube is up. Adult forum/ reading group via Zoom have resumed. Covid 19 PPP loan forgiveness has been filed and they have 30 days to process; Expanded phone check ins with congregation; Continuing Zoom confirmation classes with TLC & HCLC; Making in-person visits as situation allows
- C. Nurse's Report-No discussion on report.

III. Status Report on Church operations and Ministries

- A. Church- Review job description for Technology & Social Media Coordinator- Discussion was had on the job description for this position. This position reports to the Pastor and manages all aspects of church technology pertaining to information technology, audio video, website and social media updates. Provide support in the remote planning and coordination of weekly worship service. Work up to 8 hours a week for 50 weeks in 2021. Submit a time sheet to treasurer on a monthly basis for payment. The job description was approved by council.
- B. Faith Kitchen – No report
- C. Food Pantry- Gave out 27 bags of food last week. Visits to pantry is down due to other venues in town giving out food.
- D. Church Staffing- Kathy is on jury duty on Thursdays but is in the office the other days.
- E. Property- Painting project has been completed
- F. Update on ministries:
1. Living For Giving- Advent project collected 100 gift cards for Head Start program. The Love Sunday project is collecting donations to Mallory Army. This is an “anti-bullying” program. Details about this is published in the church bulletin.
 2. Worship & Music- Meeting the 3rd Tuesday of the month for 2021. Group is still looking at what has to happen before we can begin having in-person worship at church.
 3. Education- Adult Forum is continuing.
 4. Congregation Care- Thank you cards will be send to Kim Kleindienst & Lorraine Bollman to thank them for this ministry.
 5. Generosity Team- Group (Kevin S, Pastor Fred, Gordon S., John S. & Key Darrow) will meet in the near future to drill down on pledge information received from congregation.
 6. Health Cabinet- No report

IV. Reports and Updates

V. New Business –

- A. Welcome new council members: Sheri S., Gordon S., Bruce K.- review council responsibilities & Faith Kitchen responsibilities- A welcome to new members was done and their responsibilities were discussed.
- B. Confirm council appointments on church committees: The council appointments for 2021 are: Mutual Ministry (Discussion was had on who should serve and Key D. & Kevin S. will talk offline and let council know in February who is on this committee) , Sr. Ministry (Sharon Matschke), Generosity (Kevin S. & Gordon S.) , Living For Giving (Erin DeKorte), Congregational Care (

Suzanne Capps), Fellowship (Mabel Roy), Faith Kitchen (Erin DeKorte), Food Pantry (Sheri Sauer), Property (Gary T.) , Education (Bruce K.), Health Cabinet(Darleen W.), Worship & Music(Sheri S. & Kevin S.), Fruit for Greystone(Ken K.).

- C. Forming group for church constitutional review & update - discussion was had on why this group needs to be formed. Jane Kraus, Kevin Seidel, Erin DeKorte & Charlie Haas will meet sometime in the first half of 2021.
- D. 2021 Thrivent Choice determination- Council approved that \$1,200 will go to support the missionary's in Namibia and moneys beyond that to go to the NJ Synod.
- E. Council approved to re-appoint for 2021 the Financial Team: John S. & Bev D. as Treasurer and Gail Little as Financial Secretary & Cliff Rollins as Asst. Financial Secretary.
- F. Bruce K. brought up idea to give out refreshments at the Super Vaccination Center at Rockaway Mall and hosting a virtual Bingo Night for TLC members.
- G. Future council meetings will be open to the general public via Zoom technology. The public will have an opportunity in the New Business section of the meeting for comment. If a private issue is being discussed, the meeting will be closed during this time.

- VI. **Correspondence** - None received
- VII. **Closing Prayers**- was done by Pastor Fred
- VIII. **Adjournment**- meeting was adjourned at 9 PM.

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Faith Kitchen volunteer assignments for January 2021:

1/2-Sharon M., 1/9- Ken K., 1/16- Sharon M., 1/23- Kevin S., 1/30, Gordon S.

Faith Kitchen volunteer assignments for February 2021:

2/6- Erin D., 2/13- Darlene W., 2/20- Suzanne C., 2/21- Key D.

Faith Kitchen volunteer assignments for March 2021:

3/6- Erin D., 3/13- Ken K., 3/20- Bruce K., 3/27- Sharon M.

Next Executive Team: Meeting: Monday January 25, 2021 @ 7 PM

Next Council Meeting: Monday February 8, 2021 @ 7:00 PM