

Worship & Music Committee of Trinity Lutheran Church, Dover NJ

Tuesday, April 10, 2018 7PM

**MINUTES**

Call to Order/Sign in

Devotions – Sundays and Seasons

Review of Old Business:

1. Establishment of Sanctuary Decoration Committee
  - The committee reviewed the list of targeted participants and assigned members to personally contact prospective members. See the “Assignment List” below. We decided we need to develop a better name for this group.
2. Scheduling APP
  - After analyzing the number of participants we would need to “buy” the license for to use the APP, it was determined the idea would be cost prohibitive.
3. Worship Assistant Vestments
  - This was a miss print on the agenda—this was resolved at the last meeting.
4. Hand bell repairs
  - No response from Jeffrey to date. Pastor Fred to follow up.
5. Website Review and Enhancement Initiative
  - A discussion was led reviewing and assessing the content of the “worship and music” portion of the site. Notes included the following:
  - Hard to find the page—currently listed under Education and Faith Development—suggested a page just for Music
  - The organ dedication link needs to be removed—it is an invitation to an event that happened in October of 2017
  - Remove the word performance from the vocabulary
  - Need to determine the status of the pick-up choir
  - The name of the Chancel Choir is incorrect—Not Sanctuary Choir
  - Kevin’s Name is misspelled (Julie wrong on another page)
  - Add an “I’m interested” link to email the directors
  - Add photos of the various groups
  - Add Rehearsal information
  - Add Bio of Julie
  - Add a section about the history of organs at trinity and our refurbished organ stuff. Pictures needed
  - Kevin will be the committee’s website engineer
  - Fred to host a web site class for all
6. Delegation of Duties
  - Last meeting the committee drafted a list of all of our Duties and Tasks. This meeting we grouped the tasks into categories and assigned committee members as point people for each of these tasks. The committee member is not responsible

for the task, rather reports to the committee on the status of these various areas.  
See the attached list.

7. Committee Membership recruitment
  - The committee reviewed the list of targeted participants and assigned members to personally contact prospective members. See the "Assignment List" below.
8. 2018 Master Plan
  - The initiative will be the focus of our next meeting. Pastor Fred and Kevin will work on a framework for Fall 2018 to present to the committee.
9. Hymn Selection Schedule
  - The schedule was created for June, July and August. See assignment list below
10. Summer Worship Schedule
  - Last month the committee informed the Council that we had initial discussions about moving to 1 Sunday Summer service. The council instructed the committee to move forward and make a formal recommendation and not to conduct a congregational survey. After much discussion the committee is recommending to council the following: Beginning on Sunday July 1, 2018 Sunday worship will be at 9:15AM. Two services will resume on Sunday, September 9, 2018. A mid-week Progressive Dinner Church" will be held on Wednesdays at 6:30PM at various area restaurants that have a "room" beginning on July 11<sup>th</sup> and continue for 8 consecutive Wednesdays.
  - Committee members will research Dinner Church venues.
11. New Offertory & Liturgy Setting
  - The committee reviewed a number of submissions and decided on HYMN 686 as the offertory and Setting 1 which will begin following the Season of Easter of the church year.

#### New Business

1. Time and Talent Sheets—Readers/Ushers/ Greeters
  - Historical record indicated that this is the season we have in the past distributed the survey to the congregation. We decided this would be tabled and referred to the stewardship committee.
2. Upcoming Special Sundays
  - Graduate Sunday: Scheduled for June 10th
  - Confirmation: Scheduled
  - Youth Gathering Godspeed Service: Scheduled for June 24<sup>th</sup>
  - Youth Gathering Welcome Home: Schedule for July 8th
3. Return of Summer Hymn of the Month?
  - June July and August will feature a hymn of the month. At the May meeting we will select the hymns.
4. Lay Leadership:
  - A discussion was had regarding including a greater role for lay leadership in worship. The Assisting Minister Role would follow the outline in the hymnal and lead the Kyrie (spoke or sung) Offertory Prayer, Creed, Prayers of Intersession and serve as communion assistant. Training would be required as a part of this new role and would

begin in July 2018. This new program would abolish the Trinity practice of only Council Members being allowed to serve on the Altar. Pastor Fred will work to create a list of individuals that we'll encourage to attend the training.

5. Round Table – Open Discussion

- Jessie—Concerned with the amount of wine poured into her cup
- Jessie – Quiet time before worship
- Julie – 2 pianos tuned, organ tuned for Easter—in conversations with Perragallo regarding cipher and blower delay.
- Holy Week Review – Need to focus on “decorations” for next year. Not enough singing or preludes on Good Friday, Easter Vigil to return (40 yr. 1—20 at yr2). Good feedback regarding the Cross touching, feet washing, private absolution moment, need to plan and promote the cross walk, brass for Easter 2019

Sub-Committee Reports

Budget Vs Actual			

Parking Lot

	Worship Recording	Organ Recital Series	Grand Piano

Closing Prayer

Next Meeting Date: **TUESDAY MAY 15, 2018**

ASSIGNMENT LIST

	<u>Assignment 1</u>	<u>Assignment 2</u>	<u>Assignment 3</u>	<u>Assignment 4</u>	<u>Assignment 5</u>	<u>Assignment 6</u>
<b>Kevin</b>	Contact Beth Sickles & Ashly K for Decorating	Ask Jeff and Kim the status of the pickup choir	Contact Fran Curley, David Bernauer and Jessica Wilson to join committee	Meet with Fred to create Fall Schedule Draft	June Hymns	Dinner Church Venue
<b>Jessie</b>	Contact Skip and Katie For Decorating	Contact Earl and Eileen to Join the committee	Dinner Church Venue			
<b>Pastor Fred</b>	Contact Jeffrey re hand bell repair	Schedule Web site development/maintenance Class for congregation committee heads	Contact Gail Little to join the committee	Fall Schedule Draft	Dinner Church Venue	Lay Leadership Class- rollout July 1
<b>Julie</b>	Contact Janet and, Sue Lesher Judy to join the committee	August Hymns	Dinner Church Venue			
<b>Lynn</b>	Contact Sandy Dean & Sue Lesher for Decorating	August Hymns	Dinner Church Venue			
<b>Sandy</b>	July Hymns	Dinner Church Venue	Reports to Council			
<b>Barbara</b>						