

**Trinity Lutheran Church Congregation Council Meeting Minutes**  
**Monday, October 12, 2020 – 7 p.m.**

**DEVOTIONS – Pastor Fred**

**I. Call to Order & Devotion – 7 pm**

- A. Council Roster: Present: Kevin Seidel, Scott Miller, Sharon Matschke, Suzanne Capps, Key Darrow, Erin DeKorte, Ken Kindberg, Kim Kleindienst, Russ Pullis, Mabel Roy, Gary Tarantino, Darlene Wawroski, Pastor Fred, Bev Dominkowitz, John Sienkiewicz

**II. Reports for Approval**

- A. Minutes from September 14th 2020 Council Meeting- Minute meetings were approved by Council
  - 1. Financial Secretary- Pledge vs. Giving 136 this month, YTD 138%. Council accepted the resignation of Suzanne Jackson as financial secretary and appointed Gail Little as her replacement.
  - 2. Treasurer + 2021 Budget discussion- Income for September \$19,187 which was \$3,000 over projected income. Expenses were \$22,828 which is \$2,000 less than budgeted. Deficit is now at \$11,687 vs. projected deficit of \$13,436. Unfortunately, the deficit has grown by \$3,641 in September. For the year, expenses are \$11,789 less but income is also down by \$10,040. 2021 Budget- \$296,021 which is a 1.2% increase from 2020. Recommending a 2% salary increase for all staff. This budget will be voted on by congregation during the annual meeting.
- B. Pastor Report/ Concerns- Met with Mutual Ministry and participated in Adult Forum on ELCA Social Messages on discipleship and civic engagement. In-Person and You Tube hybrid service is continuing, Increase frequency of in-person visits and phone check ins with congregation
- C. Nurse's Report-Nurse still on medical leave

**III. Status Report on Church operations and Ministries**

- A. Church-During in-person service the windows will be left open to add to the ventilation in the church.
- B. Faith Kitchen + 2020 Thanksgiving dinner plan discussion – Valves on the stove are defective and are being fixed. TLC is responsible for 25% of the cost of this repair. Scott Miller & Sharon Matschke are coordinating the Thanksgiving lunch. Take out for Sr. Building & at the door with a Turkey dinner with vegetable, mash potatoes, stuffing, gravy and dessert. Due to COVID very limited volunteers are allowed in the kitchen. Scott is contacting the Sr. Building for them to place a sign -up sheet there for lunches on Thanksgiving.
- C. Food Pantry- Now closed on Fridays. A change will be made to the outside sign to denote this change in operation.
- D. Church Staffing- A coach has been identified to increase the computer skills of the church secretary. Council approved the motion for this expenditure. This will happen by end of October 2020. Staff evaluations are in progress
- E. Property- Air conditioning units in Faith Kitchen are not working properly. Parts are back ordered and will be replaced when they arrive.
- F. Update on ministries
  - 1. Living For Giving- School supplies will be dropped off to the Dover school. The Time & Talent sheets are on hold till in-person service are in place. Advent project is gift cards for the Morris County Head Start. The appeal for TLC to join in the Blanket Sunday request falls under this group and they will evaluate it. The Living For Giving portion on the TLC website has been updated.
  - 2. Worship & Music- No update
  - 3. Edna Haven- The re-opening of Edna's Haven has been postponed but it may open in the future due to winter. This group will develop a plan for usage following the CDC protocol. A request was made for a camera/ buzzer to be installed at the door. In the past this was found to be very cost prohibited and not done. A possible solution is for Edna Haven to purchase Ring Technology for director (Sean) to utilize to grant clients entrance into the building. This information was passed along to Sean.
  - 4. Education-No update
  - 5. Congregation Care-No update

**IV. Reports and Updates**

- A. Nominating Committee update: The committee has 3 people on the slate of 2021 new members for council: Gordon Snyder, Sheri Sauer & Bruce Kleindienst. At the annual meeting, the congregation will vote on accepting these new council members.
- B. Generosity Team Update- No update

- V. **New Business** – Technology Coordinator Position proposal- After much discussion, the council voted to get more information from other congregations on how they fund this type of work in their church. More discussion will happen in the November Council meeting. The proposal was for 8 hours of work a week at a \$25 per hour rate. As this is a new ministry the funding would come from the Delaney Fund. Person would be responsible for working on TLC website, You Tube Sunday services, Managing TLC social media (Facebook, Instagram, Twitter), Zoom meetings, asks for special projects and serve as Help Desk (emails, phone, computer)

**VI. Correspondence -**

**VII. Closing Prayers**

**VIII. Adjournment**

Faith Kitchen Saturday volunteer assignments for October 2020:

10/3- Sharon M., 10/10- Kevin S., 10/17- Russ P., 10/24- Mabel R., 10/31- Scott M.

Faith Kitchen Saturday volunteer assignments for November 2020:

11/7- Gary T., 11/14- Darleen W., 11/21- Suzanne C., 11/28- Key D.

**Next Executive Team: Meeting: Monday October 26, 2020 @ 7 PM**

**Next Council Meeting: Monday November 9, 2020 @ 7:00 PM**